

The **Parks and Recreation Board** met Monday, August 18, 2014, 4:30pm, at the Parks office. Present at said meeting were Pat Flannelly, Karen Springer, John MacDonald, Jeff Love, Aimee Jacobsen and Park Board Attorney, Andy Gutwein. Joe Payne, Pennie Ainsworth, Lee Booth, Chris Foley, Bess Witcosky, Dan Dunten and Cheryl Kolb represented the department. Also present was Council President, Ann Hunt.

Pat convened the Board at 4:33pm.

The first item of the agenda was the approval of the minutes from the July 21, 2014 meeting. John motioned to approve the minutes. Jeff seconded the motion, and the motion carried.

Superintendent – Joe reported on the following:

- Noted the Council Report had been distributed
- Joe announced his resignation, effective at the end of the month. Pat thanked him for all of his years of service and contributions to the City. Ann, on behalf of the City Council members, thanked him for everything he has done for the City and the Department.

Assistant Superintendent – Pennie reported on the following:

- ADA Consultants of Indiana have completed their Evaluation Report on Tommy Johnston Park; completing the evaluations for all of our parks and facilities.
- Lee and I met with Matt Riebsomer from ARKOR to discuss ADA compliance issues with our restrooms in Cumberland Park, Happy Hollow Park and the Lilly Nature Center. We will be going out for quotes soon, with the work being completed this fall.
- Softball tournament play should finish this week, if the weather cooperates. We have two men's divisions and six coed divisions.
- Global Fest will be held on Saturday, August 30 from 10:00am until 9:00pm. The Vectren Foundation has donated \$5,000.00 and Purdue Federal Credit Union, \$1,500.00, making the contributions-to-date, \$13,500.00.

Parks – Lee reported on the following:

- Inspections are available
- Starting to winterize the pool.
- Finished with adding a semi load of playground surfacing material to Happy Hollow Park, with another load scheduled to be added in the next few days.
- Replaced a couple of blower motors in the HVAC units at Morton and installed mirrors in one of the classrooms.
- Gearing up for Global Fest
- Repairs as needed throughout the parks

Recreation – Chris reported on the following:

- 302 participants registered for the summer Tennis program. Tennis lessons are offered at Happy Hollow School and the Varsity Tennis courts at Cumberland School. Tim Wright, West Lafayette's Varsity Tennis Coach, coordinates the tennis program. This season the program was down by 17 lessons.

- The Municipal Pool closed Sunday, August 10. This summer's unseasonably cool weather kept attendance down. We are working on compiling all of the data from the daily reports. This was the first season using the computerized Point of Sale for daily sales and swim lesson registrations. We had 1,448 registrations for summer swim lessons.
- The summer Playground programs were successful. The School maintenance staff were very accommodating to our program. The Cumberland staff has continued their busy cleaning schedule and worked very well with the staff.
- The Fall brochure will be mailed by the end of this week. The Fall brochure contains programs that will continue through December. Mail-in registrations will begin immediately. All other forms of registrations will be accepted on September 4.

Jeff brought up the tragedy that occurred at the Frankfort pool and discussion followed. Chris cited a couple of situations from this season that the staff has had to deal with. Chris also noted we would be interested in looking to change the age of a child allowed at the pool without being accompanied by an adult. Our policy currently is set for age 10 and we feel strongly the age needs to be raised. We will bring the request to a future meeting.

Morton Center – Bess reported on the following:

- Summer 2014 enrollment numbers: 1,252, an increase of 4.9% from 2013's enrollments of 1,194.
- Events - Morton has had / will have a booth at the following events:
 - International Grad Students Orientation at Krannert – Aug. 4, followed by a personal tour on location at Morton Aug. 7. Sixty students were in attendance.
 - Mosey for the Arts – Aug. 9, we had an informational booth along with a community art/social media project called the "Selfie Portrait" which was very successful and fun. Morton also had four groups perform on the 9th & Columbia stage and they were received very well.
 - West Lafayette Farmers Market Booth – Aug. 13, another community art project called "Our Favorite Things" where visitors to the booth were encouraged to write down their favorite things.
 - Boiler Bridge Bash – Aug. 21
 - Grad Student Fair – Aug. 22

Stewardship – Dan reported on the following:

Educational Posters – For the past five years, I have worked with Purdue University Communications classes to produce educational, nature-related posters that we display in the kiosks around the parks. I normally make the contact with the Department Head, but now he is contacting me to see if I would be willing to work with the students again. Therefore, I will be doing this again this coming semester.

Eagle Scout Project – I worked with another scout this summer to help him complete a project for his Eagle Scout ranking. Jack Folkers re-landscaped the southeast corner of the Morton Community Center, after we removed all of the existing plants. He and I worked with a Landscape Architect professor on the plans for the planting.

Old Business**Pony Baseball Field Use Agreement**

Andy reported he prepared the Pony Baseball Field Use Agreement, a result of Jim Boyle's request for use at a previous meeting. The agreement was prepared for this season, although the season has ended. It is set to renew automatically from year to year unless either party terminates the agreement during the month of January. We also have the opportunity to make a change if we decide to do so by providing notice in January, then terminating the agreement. Otherwise, the agreement is good for another year. Discussion followed. John motioned to approve the agreement as presented. Karen seconded the motion, and the motion carried.

Art on the Wabash

Beverly Shaw, Department of Development, presented a request to sell wine by the glass at Art on the Wabash, September 21, 2014, 10:00am – 4:00pm, as was approved last year. Whyte Horse personnel are certified servers having completed training by Indiana State Excise Police. We currently have a Certificate of Insurance on file from Whyte Horse Winery. There is a designated area in which the alcohol will be served and where all those partaking will remain. Anyone can go into the area, children included, and no alcohol can leave the area. In addition, People's Brewery has also expressed interest in participating by selling their micro brewed beer by the glass. They too, would provide trained servers and would be required to have a Certificate of Insurance, naming the West Lafayette Parks & Recreation as an additional insured, on file. Our police department has been informed of the request and does not have an issue with the request. Aimee motioned to approve the one-day sale of wine and beer for the event as presented. John seconded the motion, and the motioned carried.

A vote followed: Ayes – 3
 Nays – 1

New Business**Celery Bog Footpath Bench Proposal**

Joe presented a request from David Goldstein, wishing to place a bench and plaque in memory of his wife along the footpath at the Celery Bog Nature Area. Mr. Goldstein will present a check for \$1,000.00 to the Foundation. The approximate cost of the bench will be \$700.00 and the remaining funds will go to the Foundation. Aimee motioned to approve the installation of the bench as presented. Karen seconded the motion, and the motion carried.

Joe reported he met with a committee from the Kiwanis, chaired by Jim Hopf, noting the group has also talked with the Mayor. They have received an anonymous donation of \$20,000.00 to help kick-start one or more projects for their Centennial in 2016. After meeting with Joe and some other folks, they have two ideas they would like to pursue, one is to use some of the funds to go towards installing a toddler/pre-school playground in Cumberland Park. The other idea is for an animal display area at the Columbian Park Zoo. The organization has worked with Landscape Structures and they are proposing we consider working with them for this project. Joe noted a few years ago, a large petition was received from the Plaza Park Neighborhood asking us to install a

playground in Cumberland Park. We have asked for it in the budget and have always thought there could be one near the parking lot in the northwest corner of the soccer play area or by the south shelter, north of the fence around the High School soccer area, south of the woods. They have not pursued much more than that, but would like to know if the Park Board would be willing to work with them on this project. Joe informed them we have worked with the Rotary International on redoing the Wabash Heritage Trail Overlook Project, salvaging and saving the historic bridge abutment at the end of Brown Street. We have a nice brass sign at the location, showing the Rotary symbol, giving credit to the organization. It would cost much more than the original donation, but would be planned as a full playground and they would try to fund the preschool section. They think they could raise additional funds through the Kiwanis Foundation and through their own members. Discussion followed. The consensus is the Board would like to see a playground installed in the park.

West Lafayette School Board – Karen reported the following:

- West Lafayette schools began last Wednesday. There are new teachers and staff at all buildings. The new personnel replace teachers who retired, and the new-hires address the additional students added.
- The office remodel at the high school is 95% complete – some additional furniture is yet to come. A major goal of the remodel was to increase security at the high school. At 8:05am each day, all outside doors will be locked and only one entrance will be open. Visitors to the school will enter door # 2 (north door on Grant St.), go through the screening process, receive a visitor pass and then proceed to their destination. The remodel also reconfigures the nurse and guidance department areas to create greater efficiencies. There will be an additional classroom for a computer hands-on class. A donation from Meijer is helping to fund that classroom.
- Fall sport competitions are beginning this week – first football game is a home game this Friday at 7:30pm, vs. Tri-West.

Wabash River

- Joe reported the Executive Committee would be meeting this week. Andy noted one of the currently pending items is a reuse study for the Lafayette Municipal Golf Course and surrounding area. Joe said the fee estimate was significantly higher than the budgeted amount and they have noted that once it is resolved it might be a good time to look at the open space between the Brannigan Bridge, South River Road and the Wastewater Treatment Plant on this side of the river.

Other

Pennie presented a request from Polly Castor, received through our website, requesting to add a dog park to Lommel Park. A response was sent letting her know the Park Board would be informed of her request, also asking her to bring her request to a future Park Board meeting. Discussion followed.

Pennie presented a request to establish a Cash/Change Fund for \$500.00 and a Petty Cash Fund for \$200.00 for the 2014 Global Fest from the Nonreverting Operating Fund,

reverting no later than November 28, 2014. Karen motioned to approve the request as presented. John seconded the motion, and the motion carried.

Bess requested to declare 42 folding chairs, well-used chairs, as surplus from Morton Community Center. John motioned to approve the request as presented. Aimee seconded the motion, and the motion carried.

Pay Claims

Jeff motioned for claims to be paid. John seconded the motion, and the motion carried.

Adjourn

Karen motioned to adjourn the meeting. Aimee seconded the motion, and the meeting adjourned at 5:21pm.

Joe noted the Foundation will be meeting next Monday and all are invited to attend those meetings. Joe also noted he is not planning for the Park Board Luncheon next month, upon his leaving he would not be comfortable asking for donations.

Presiding Officer

Secretary

File: Cheryl/2014 Park Board Minutes/Minutes#08/August2014